Completing Documents and Forms on CampBrain

Incomplete Documents: each family must log back into their account on our registration page (https://farmandforestschool.campbrainregistration.com/) to complete outstanding forms and complete new documents. These documents only need to be filled out once per year. If these documents are not completed prior to your child attending Forest School, your child will not be able to come for the first day of school. Here are the documents/forms that we need:

i. **Medical Form** (How to Access: Log in, click on "View Details", under "Forest School - Fall 2021". Then, where it says "Forms", make sure both the Medical Form and NEW Consent Form for Forest School say *Submitted* next to them. If not, click on the form and finish filling it out.)

ii. **NEW Consent Form** (See above for How to Access this form). The form that you completed when you registered is outdated and new items have been added to this NEW consent form. Thank you for your understanding.

iii. **Waiver of Liability** (Under the "Uploaded Documents" section, click on the form hyperlink that is bolded and download it. It is a fillable form that can be saved or you may print and complete this form by-hand. Once you are done, please upload the completed form by clicking "upload" in this section on the registration page. This form is a one time submission. *If you have already filled out the Waiver for Summer Camp, you do NOT have to fill it out again.*

iv. **Student Photo** (This will only be used for each student's file)

v. **Student ID** A copy of your child's birth certificate, passport or baptismal certificate is needed upon acceptance into the program. Please upload a copy of your child's document to your account on this portal if your child is accepted into the program. (This will only be used for each student's file)

vi. **Household Information:** If any of your family information has changed (i.e. you've moved), please click *Update Household Information* in the "Forms" section. Please note: the Financial section on the registration page does not reflect your current balance. To check your balance, go to the emailed QuickBooks invoice that was sent to you.